Program...   Department/ Division ....

Degree level..   Faculty/ College...

Report on Program Implementation

Name of Institution: King Mongkut's University of Technology North Bangkok

Campus/Faculty/Dept./Division ....

Section 1 General Information

1.1 Program: e.g. Bachelor of .... *in* .... **Academic Year** ....

1.2 Degree Level ....

1.3 Faculty members responsible for the program

Name-Last name	Qualification	Academic Position
1.		
2.		
3.		
4.		
5.		

1.4 Date of report ....

1.5 Academic year being reported ....

Section 2 Information on Students

Analysis of student data

Based on the students' statistical data in Self-Assessment Report, utilizing the AUN-QA Criterion 8 (Student Quality and Support) and the AUN-QA Criterion 11 (Output), you are required to analyze/ provide significant student statistical information that occurred during this academic year.

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Section 3: Summary of the Courses in the Curriculum

3.1 Summary of offered courses in the semester/ academic year

Identify all courses offered, the number of registered students, number of students who received a passing grade in each course, along with grade distribution. You may take a screen shot (Print Screen) from online file storage instead of filling in the table below.

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Course Code	Course Title	In Thai	Academic Year	Semester	A	B+	B	C+	C	D+	D	F	FE	FA	U	S	I	IP	No. of registered student	No. of student who passed

3.2 Analysis of courses with atypical learning outcomes

Identify course codes and course titles with an unusual grade distribution, e.g. students' extremely high scores or extremely low scores; some crucial differences from grading standard; high failure rates; and deviation of instructional practices from standard course descriptions.

Suggest the scheme to find out the causes of grade irregularities and factors attributing to grading discrepancies. Also, specify corrective actions that have been taken (Attach the assessment summary and the implemented corrective actions, if necessary.)

Course Code and Course Title	Irregularities which have been discovered	Investigation Process	Reasons for deviation from the established criteria	Corrective Measures taken (if any)

3.3 Analysis of courses that do not meet CLOs

List the codes and titles of course offered but failed to achieve the expected Course Learning Outcomes   (CLOs). In addition, specify the CLOs that does not achieve the program's expected learning outcomes (Expected Learning Outcomes: ELOs). Provide justifications and guidelines for improvement to ensure students can accomplish each CLO.

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Course Code and Course Title	Unachieved CLOs	ELOs in relation to unachieved CLOs	Reasons for failure to achieve CLOs	Guidelines for improvement

3.4 Analysis of the Program's Expected Learning Outcomes: ELOs

In case of the course being implemented, notwithstanding CLOs cannot be attained (see 3.3), determine whether those unachieved CLOs affect ELOs fulfillment.

☐ ELOs are entirely fulfilled

☐ ELOs are not entirely fulfilled; thus corrective measures to be implemented in support of ELO accomplishment are as follows:

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3.5 Courses offered in the reported semester/ academic year

3.5.1 Courses that are not offered as planned, and reasons of unavailability

Specify the codes and titles of the courses that are not offered according to the study plan. Provide reasons for the course unavailability and substitution measures that have been implemented (if any), e.g. a significant shortage of teachers within core courses, courses being offered at the discretion of the instructor; low student enrollment.

Describe certain adjustments that are made to ensure the course will be offered in the subsequent semester and student will be able to register for the course in keeping with their curriculum plan.

Course code/ title	Reasons of course unavailability	Alternative measures taken (if any)

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Course code/ title	Reasons of course unavailability	Alternative measures taken (if any)

3.5.2 Corrective actions in case the contents were not completely covered.

Indicate the code and title of courses where contents have not been covered, coupled with corrective measures (if any). For instance, missing instructional topics which serve as a basis for other themes are included in higher level subjects.

Course code/ title	Topics/ contents not covered	Reasons for not covering the topics	Implemented corrective measures

3.5.3 Analysis on courses being offered, but students did not choose to enroll into the course.

List the code and title of courses where students did not enroll in the course as required by the study plan. Explain, analyze the reasons and suggest measures for improvement.

Course code/ title	Factors affecting the implementation process	Improvement guidelines

Section 4   Program Management

4.1 Program Management

Problems and obstacles in program management	Problem impacts on achievement of course objectives	Guidelines for the prevention and solution measures

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4.2 Changes inside the institution (if any) that affect the program over the past one year.

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4.3 Changes outside the institution (if any) that affect the program over the past one year.

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Section 5: Overview of Program Evaluation and Teaching Quality

5.1 Program evaluation by prospective graduates (report by year of survey)

Important comments from evaluation results	Proposals for program adjustment based on evaluation results

5.2 Program evaluation by those involved

Evaluated by ☐ students   ☐ involving alumni   ☐ employers

☐ faculty members and supporting staff   ☐ others ....

Important comments from evaluation results	Proposals for program adjustment based on evaluation

5.3 Evaluation by those involved in the expected learning outcomes of the program (ELOs)

Evaluated by ☐ students   ☐ involving alumni   ☐ employers

☐ faculty members and supporting staff   ☐ others..

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(Expected Learning Outcomes: ELOs)	Essential comments by those involved	Proposals for program adjustment to ensure student achievement of ELOs

5.4 Program quality assessment based on the Thai Qualification Framework for Higher Education

Outcomes according to the Qualification Framework		
Key Performance Indicators (KPIs)	Implementation Outcome	Explanation or Evidence
1) At least 80% of program's full-time lecturers get involved in meetings to plan, monitor and review the implementation of the program.		
2) The Program Specification (OBE2) is established, complaint with the national qualification framework or professional qualification standards of the program (if any).		
3) Course details and internship specifications are completely established in accordance with theOBE3 and OBE4, at the latest prior to class commencement each semester.		
4) Report on the implementation		

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Outcomes according to the Qualification Framework		
Key Performance Indicators (KPIs)	Implementation Outcome	Explanation or Evidence
of all the courses and placement training courses (if any) compliant with the OBE5 and OBE6 are submitted within 30 days after the semester ends.		
5) . The report on program implementation consistent with the OBE7 is established within 60 days after the academic year ends.		
6) Learning achievement verification as specified in OBE 3 and OBE 4 is carried out at least among 25 % of all courses offered in each semester.		
7) Instruction management, teaching strategies or learning outcome assessment procedures are improved on the basis of program report (OBE 7) of the precedent year.		
8) Teacher orientation and sessions on teaching implementation guidance are delivered to all new faculty members (if possible).		
9) Academic / professional development programs are arranged for all full-time faculty members at least once annually.		
10) Academic/ professional development opportunities are annually provided, as a minimum,		

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Outcomes according to the Qualification Framework		
Key Performance Indicators (KPIs)	Implementation Outcome	Explanation or Evidence
to 50% of supporting staff members.		
11.) Average satisfaction level of students in the final year/ newly graduated students towards program quality is not lower than 3.5 out of 5.0 rating.		
12) Average satisfaction level of employers towards newly graduated students is not lower than 3.5 out of 5.0 rating.		
(13) Others, etc.		
Total number of indicators in this academic year		
Number of indicators carried out through specific indicators 1 - 5		
Percentage of KPIs 1-5		
Number of total indicators being carried out this year.		
Percentage of indicators being carried out this year.		

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Section 6 Comments and Suggestions on the Program Quality
by an Independent Appraiser/ External Examiner

6.1 Comments or issues suggested by an independent appraiser; and opinions and responses of the instructor-in-charge/ program director

Comments or issues suggested by the independent assessor		Opinions of the program director/ instructor in charge on the comments or recommendations
Assessor's full name	Comments/ suggestions	

6.2 Implementation planning for the program improvement

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Section 7: Comments and Suggestions of Independent Examiners

7.1 Progress of implementing the improvement plan, as proposed in the previous year report

List all implementation plans, expected date of completion, the person in charge, achievement of the plan, and the reasons in case of implementation failure.

Implementation plan	Date of completion	Person in charge	Achievement of Implementation outcomes (Yes/No)	Reasons for implementation failure

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7.2 Suggestions for Program Development

7.2.1 Proposals for adjusting program structure (e.g. total number of credits, core courses, elective courses, etc.)

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7.2.2 Proposition for certain changes in the course (e.g. adding or reducing course contents, modification of teaching methods and assessment process, etc.)

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7.2.3 Activities for professional development of faculty members and supporting staff

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7.3 New action plan for the year .... (Specify the succeeding academic year)

Clarify each action plan, expected date of completion, and the person in charge.

Action plan	Expected date of completion	Person in charge

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Faculty members responsible for the program:

Full name	Signature

1. ....

2. ....

3. ....

4. ....

5. ....

Date of Report ....

Program Director:...

   Signature   .... Date...............................

Approved by: .... (Department Head)

   Signature   .... Date............................

Approved by: .... (Dean)

   Signature .... Date............................